



Ordre
des ergothérapeutes
du Québec

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Montréal (Québec) H3A 2S9
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Diploma and Training Equivalence Review application List of documents you must include

Upon your request, the *Ordre des ergothérapeutes du Québec* (OEQ) will forward to you a review form for your diplomas and training, as well as any other documents relevant to your application.

You must include the documents listed below and the processing fees along with the completed application form. You will find the amount payable and the acceptable payment methods on the form.

If you provide documents that are not written in English or French, you must include a version translated into French.

This translation must be certified by a member of the *Ordre des traducteurs, terminologues et interprètes agréés du Québec* (OTTIAQ), or by a certified consular or diplomatic official.

- Certified copy of your birth certificate or photocopy of your passport;
- Certified copy of your occupational therapy diploma;
- Certified true copy of your official academic transcript related to your diploma in occupational therapy;
- **Detailed** course description related to your diploma in occupational therapy;
- Detailed official certification of successful completion of supervised clinical training;
- If you have a Master's diploma in occupational therapy:
 - Certified true copy of the diploma leading to your Master's program,
 - Certified true copy of official academic transcripts and a detailed description for all courses leading to your Master's program;
- Certified true copy of any other diploma related to occupational therapy, including the official transcript and detailed course description;
- Comparative evaluation of academic studies outside Quebec from the Ministère de l'Immigration et des Communautés culturelles du Québec (www.immigration-quebec.gouv.qc.ca);
- Detailed official certification for any continuing education or training;
- Detailed official certification of professional experience;

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- *Bilan de l'expérience en ergothérapie* (form provided by the OEQ);
- "Authorization to Release Information (Regulatory History)" duly completed by a professional order or regulatory body (if applicable);
- Copies of any legal rulings (if applicable);
- Certificate indicating working knowledge of the French language.

Should you be required by the OEQ to successfully complete university courses or clinical training, you must have an official authorization to work or study in Canada.

While you may apply for a licence without having such an authorization, we recommend you obtain one as soon as possible in order to avoid any delays should the OEQ require you to successfully complete courses or training before delivering your licence.

Upon review of your application, the Order will advise you of any further steps required, including an evaluation of your qualifications. You will find a description of those steps and the fees involved on the Order's website, in the section dedicated to candidates coming from outside Canada. For English speaking candidates, this section is entitled "Do you want to practice in Quebec?".